

COVID-19 Supplementary risk assessment during reduced occupancy

This risk assessment document is a supplement to your existing setting risk assessment to reflect changes you are able to make as a result of reduced occupancy during periods of national lockdown. All of the control measures in your existing risk assessment and as outlined in the Compliance Code for Educational Settings remain valid. As with your substantive risk assessment, this assessment considers a single hazard of COVID-19 and identifies the control measures that are in place for the setting to reduce the risk of transmission to staff, pupils and visitors, as low as is possible in line with community risk levels. The template provides suggestions on areas you may be able to change, settings should outline the measures they have implemented. The measures possible will vary depending on the number of pupils, staff and space in the setting.

Setting: Newton Flotman CEVC Primary Academy Assessor Name: Adam Riley Manager Name:	Assessment Date: 12/01/2021 Review Date: / /
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Area of risk	Additional Control Measures in place	By whom	Date Completed
Positive case bringing COVID-19 into the setting	<i>(Measures to consider: Review visitors to the setting and ensure only those necessary are allowed on site, implementation of lateral flow testing for staff and pupils in line with government guidance)</i> <ul style="list-style-type: none"> Bubble sizes have been revised to reduce the number of pupils in one classroom. Two bubbles have now been created to support the above statement. Staggered pick-up and drop-off times of the two bubbles ensures the number of adults on site is kept to a minimum. A separate waiting area and toilet have been created if a pupil becomes unwell at school. 	A.Riley	Ongoing
Exposure to numerous people while in the setting increasing transmission risk	<i>(Measures to consider: Review pupils attending the setting and apply new bubbles that minimize group sizes as much as possible depending on available staff, minimize staff movement between groups, allocate bubbles specific space and do not share space across bubbles)</i> <ul style="list-style-type: none"> Adults within a bubble are consistent through a full week. The two bubbles each have their own set of toilets to use. The two bubbles have a separate area to use for break and lunch times. Parents/carers who are deemed critical workers have worked alongside the headteacher to only send their children to school on days they are working. 	A.Riley	Ongoing
Direct person to person transmission	<i>(Measures to consider: reorganize classrooms to space desks and seating areas out as much as possible aiming for 2m plus if space allows and it does not compromise education and learning, reorganize all other spaces with seating in the same way, for younger children activities have been arranged to enable children to space out as much as possible without compromising education and learning, review ventilation provision in all rooms and take rooms out of use or improve ventilation where no direct fresh air ventilation or levels are not adequate).</i> <ul style="list-style-type: none"> Seating in the KS2 bubble has been arranged to allow social distancing between children and adults alike. Windows are slightly open in the EYFS/KS1 bubble to allow appropriate ventilation. All children have been educated on social distancing and its importance. 	A.Riley	Ongoing
Educational Visits increasing the risk of contact with others and therefore transmission	<ul style="list-style-type: none"> All educational visits have been suspended <i>(Additional measure to consider: Lessons that take place off site such as swimming have been suspended particularly where group transportation is needed to access these)</i> <ul style="list-style-type: none"> No visits will take place until guidance allows it. 	A.Riley	Ongoing
Lack of awareness of the control measures and requirements (the need for information, instruction and training)	<ul style="list-style-type: none"> All new measures or changes to measures have been communicated to staff, pupils and parents/carers All staff briefed 11/01/21 	A.Riley	11/01/21

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Staff and pupil health increasing the risk of transmission	<ul style="list-style-type: none"> • All individual risk assessments have been reviewed for staff identified as at increased risk and any additional measures agreed with them to reduce the risk including ensuring all Critically Extremely Vulnerable staff members are shielding • Individual support plans for pupils have been reviewed and altered where appropriate • Plans for children have been reviewed alongside teachers. • No staff are considered Critically Extremely Vulnerable. 	A.Riley	12/01/21
Staff and pupil mental health and well-being due to anxiety or increased pressure	<ul style="list-style-type: none"> • Staff mental health and well-being has been re-assessed and any additional measures identified implemented to support including management support, the use of an Employee Assistance Programme. • Pupil mental health and well-being has been re-assessed and any additional measures identified implemented to support. • All staff have been spoken to on an individual basis. • Regular weekly updates on developments in school to be shared with all staff on a weekly basis. • New initiatives to encourage staff wellbeing and 'togetherness' to be introduced, including weekly Kahoot quizzes. • Pupils in school have daily circle time to share thoughts and feelings. • A new page on the school website has been created to offer information and support for those families currently working from home. 	A.Riley	Ongoing